

Jumlah Pertemuan Presensi Mahasiswa

Semester 2022/2023 Genap
Kode MJN360/3
Mata Kuliah KOMUNIKASI BISNIS
Kampus Jakarta

Mata Kuliah Lab
Jumlah SKS 3
Pengajar FARIS FARUQI, SE., ME.

No.	NIM	Nama Mahasiswa	Tanggal Pertemuan															Jumlah Absen	Jumlah Hadir
			14-02-2023 Sesi 1	21-02-2023 Sesi 1	28-02-2023 Sesi 1	07-03-2023 Sesi 1	14-03-2023 Sesi 1	21-03-2023 Sesi 1	28-03-2023 Sesi 1	04-04-2023 Sesi 1	02-05-2023 Sesi 1	09-05-2023 Sesi 1	16-05-2023 Sesi 1	23-05-2023 Sesi 1	30-05-2023 Sesi 1	06-06-2023 Sesi 1	13-06-2023 Sesi 1		
1	1118000041	INDAH SATRIANI	✓	✓	✓	✓	✓	✓	✓	✓	✓	✗	✓	✓	✓	✓	✓	2	13 (86.67%)
2	11190000136	NISRINA OKTAVIA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✗	✗	2	13 (86.67%)
3	11190000137	DIAH AYU WIDYANINGRUM	✗	✗	✗	✓	✓	✗	✗	✗	✓	✗	✗	✓	✓	✗	✗	11	4 (26.67%)
4	11190600255	AMABEL MAULIATE	✓	✓	✓	✗	✓	✓	✓	✓	✓	✓	✓	✓	✗	✓	✓	2	13 (86.67%)
5	11197000037	FAIZ ANANDIETO RAZALY	✓	✓	✓	✓	✓	✓	✓	✓	✗	✗	✓	✓	✗	✗	✓	4	11 (73.33%)
6	11200000070	FANI FADILAH SALAFUDIN	✗	✗	✗	✓	✗	✗	✗	✓	✗	✗	✓	✓	✗	✗	✗	11	4 (26.67%)
7	11200000080	FIKA SASTRAWATI	✗	✗	✗	✓	✗	✗	✗	✓	✗	✗	✓	✓	✗	✗	✗	11	4 (26.67%)
8	11200000171	TAMARA ANGELIA NAULI	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	15	(100.00%)
9	11210000031	AGUSTINA ANJELINA DAMANIK	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	15	(100.00%)
10	11210000037	PUTRI RAHAYU	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	15	(100.00%)
11	11210000038	NOVIA VERONIKA TASYA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	15	(100.00%)
12	11210000039	DWI NURHAYAH	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	15	(100.00%)
13	11210000040	MAISRI PALALLO	✓	✓	✓	✓	✓	✓	✓	✓	✓	✗	✓	✓	✓	✗	✓	2	13 (86.67%)
14	11210000041	AGUSTIN AMELIA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✗	✓	✓	✓	1	14 (93.33%)
15	11210000044	ALLSA ZABRINA RAHMADHANTI	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✗	✓	✓	✓	1	14 (93.33%)
16	11210000046	SHAFARA AMALIA RAMADHANI	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	15	(100.00%)
17	11210000047	MILLATI KHANSA NABIILAH	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	15	(100.00%)
18	11210000048	YUSTANIA YULIARMAN	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	15	(100.00%)
19	11210000049	CINDY NOER AFIFAH	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	15	(100.00%)
20	11210000053	MORENO PUTRA MAYSANDRO	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✗	✓	✓	✓	✓	1	14 (93.33%)
21	11210000054	DEVANE SHAFALMIRA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	15	(100.00%)
22	11210000055	YULIA RATNA SRI DEWI TANJUNG	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	15	(100.00%)
23	11210000058	MUHAMMAD FACHRI MAULANA	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	15	(100.00%)
24	11210000059	FRY DAWATI	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	15	(100.00%)
25	11210000076	MIKHAEL KRISTIAN	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	15	(100.00%)
26	11210000143	DENADA ANGGI PUTRI TAMBUNAN	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✗	✓	✓	✓	✓	1	14 (93.33%)
27	11227000002	NAOMI CHRISTINE SARAH	✗	✓	✓	✗	✓	✗	✓	✓	✓	✗	✓	✓	✗	✗	✗	7	8 (53.33%)
TOTAL ABSEN PERTEMUAN			4	3	3	2	3	4	3	0	6	7	2	0	8	7	4	56	

Laporan Berita Acara Perkuliahan

Periode : 2022/2023 Genap
Mata Kuliah : MJN360 - KOMUNIKASI BISNIS
Beban SKS : 3 sks
Kampus : Jakarta
Kelas : 03 Reguler
Jenis Kuliah : Blended
Dosen Pengampu : FARIS FARUQI
Jumlah Peserta : 27
Jumlah Pertemuan : 16

Pertemuan 1

Waktu : 14-02-2023 08:00:00 s/d 21-02-2023 10:30:00
Judul : [1st Meeting] Introduction to Today's Business Communication
Deskripsi : Students are able to define and explain, BC theory and concepts
Kehadiran Mahasiswa : 0.00 %

1. Materi Kuliah

No	Judul	Deskripsi	Jenis Materi	Jenis File
1	[1st Meeting] Introduction to Today's Business Communication	Students are able to define and explain, BC theory and concepts	EBOOK	PDF

2. Forum

No	Judul	Deskripsi	Peserta Aktif
1	[1st Meeting][Forum] Introduction to Today's Business Communication	[1st Meeting][Forum] Introduction to Today's Business Communication Understanding Business Communication in Today's Workplace	10

3. Tugas

No	Judul	Deskripsi	Jenis Tugas	Jumlah File Terkumpul	Nilai Rata-rata
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1	[Task 1] Introduction to Today's Business Communication	[Task 1] Introduction to Today's Business Communication	Tugas Individu	25	0.00
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4. Ujian

4.1 Metode Pengerjaan Soal

No	Judul	Jenis	Durasi	Nilai Rata-rata
Tidak ada Ujian				

4.2 Metode Pengumpulan File

No	Judul	Deskripsi	Jenis	Jumlah File Terkumpul	Durasi	Nilai Rata-rata
Tidak ada Ujian						

Pertemuan 2

Waktu : 21-02-2023 08:00:00 s/d 28-02-2023 08:00:00
 Judul : [2nd Meeting] Mastering Team Skills and Interpersonal Communication
 Deskripsi : [2nd Meeting] Mastering Team Skills and Interpersonal Communication
 Kehadiran Mahasiswa : 0.00 %

1. Materi Kuliah

No	Judul	Deskripsi	Jenis Materi	Jenis File
1	[2nd Meeting] Mastering Team Skills and Interpersonal Communication	[2nd Meeting] Mastering Team Skills and Interpersonal Communication	EBOOK	PDF
2	[2nd Meeting] Mastering Team Skills and Interpersonal Communication	[2nd Meeting] Mastering Team Skills and Interpersonal Communication	EBOOK	PDF

2. Forum

No	Judul	Deskripsi	Peserta Aktif
1	[2nd Meeting] [FORUM] Mastering Team Skills and Interpersonal Communication	[2nd Meeting] [FORUM] Mastering Team Skills and Interpersonal Communication	11

3. Tugas

No	Judul	Deskripsi	Jenis Tugas	Jumlah File Terkumpul	Nilai Rata-rata
Tidak ada Tugas					

4. Ujian

4.1 Metode Pengerjaan Soal

No	Judul	Jenis	Durasi	Nilai Rata-rata
Tidak ada Ujian				

4.2 Metode Pengumpulan File

No	Judul	Deskripsi	Jenis	Jumlah File Terkumpul	Durasi	Nilai Rata-rata
Tidak ada Ujian						

Pertemuan 3

Waktu : 28-02-2023 08:00:00 s/d 07-03-2023 08:00:00
Judul : [3rd Meeting] Planning, Writing and Completeing Business Messages
Deskripsi : [3rd Meeting] Planning, Writing and Completeing Business Messages
Kehadiran Mahasiswa : 0.00 %

1. Materi Kuliah

No	Judul	Deskripsi	Jenis Materi	Jenis File
1	[3rd Meeting][ComBis]	[3rd Meeting][ComBis]	EBOOK	PDF
2	[4th Meeting][ComBis] Writing Business Massages	[4th Meeting][ComBis] Writing Business Massages	EBOOK	PDF
3	[5th Meeting][ComBis]Business Massages	[5th Meeting][ComBis] Business Massages	EBOOK	PDF
4	Pembagian Kelompok Untuk Pertemuan 6 dan 7	Pembagian Kelompok Untuk Pertemuan 6 dan 7	EBOOK	PDF

2. Forum

No	Judul	Deskripsi	Peserta Aktif
1	[3rd Meeting][Forum] Planning, Writing and Completeing Business Messages	[3rd Meeting][Forum] Planning, Writing and Completeing Business Messages	2

3. Tugas

No	Judul	Deskripsi	Jenis Tugas	Jumlah File Terkumpul	Nilai Rata-rata
1	[Task 3] Writting a Business Massage	[Task 3] Writting a Business Massage Submitted as a PDF	Tugas Individu	23	0.00

4. Ujian

4.1 Metode Pengerjaan Soal

No	Judul	Jenis	Durasi	Nilai Rata-rata
1	QUIZ (1)	Kuis	15 menit	52.10

4.2 Metode Pengumpulan File

No	Judul	Deskripsi	Jenis	Jumlah File Terkumpul	Durasi	Nilai Rata-rata
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Pertemuan 4

Waktu : 07-03-2023 08:00:00 s/d 14-03-2023 08:00:00

Judul : [4th Meeting] Writing Business Messages

Deskripsi : [4th Meeting] Writing Business Messages Students are able to identify 4 sensitive aspects, explain strong relationships to audience, value plain language and selecting words

Kehadiran Mahasiswa : 0.00 %

1. Materi Kuliah

No	Judul	Deskripsi	Jenis Materi	Jenis File
1	[4th Meeting][ComBis] Writing Business Messages	[4th Meeting][ComBis] Writing Business Messages	EBOOK	PDF
2	[5th Meeting][ComBis] Completing Business Messages	[5th Meeting][ComBis] Completing Business Messages	EBOOK	PDF

2. Forum

No	Judul	Deskripsi	Peserta Aktif
1	[4th Meeting][Forum] Writing Business Messages	[4th Meeting][Forum] Writing Business Messages	16

3. Tugas

No	Judul	Deskripsi	Jenis Tugas	Jumlah File Terkumpul	Nilai Rata-rata
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1	[Task 4] Writing * Completing Business Messages	<p>Please Revise your Business Message Based on Suggestions that I made in previous meetings</p> <p>1. Make your message format in PDF</p> <p>2. Make a Google Document for your Business Message or Letter and Share the Link to 'Everyone with Link can view" Put my email (faris.faruqi@gmail.com) as a collaborator for your document, so I can write a comment and edit your business message letter.</p> <p>3. In your estudy put the link to your google documents in KOMENTAR. DO NOT use '-' just the link</p>	Tugas Individu	24	0.00
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4. Ujian

4.1 Metode Pengerjaan Soal

No	Judul	Jenis	Durasi	Nilai Rata-rata
Tidak ada Ujian				

4.2 Metode Pengumpulan File

No	Judul	Deskripsi	Jenis	Jumlah File Berkumpul	Durasi	Nilai Rata-rata
Tidak ada Ujian						

Pertemuan 5

Waktu	: 14-03-2023 08:00:00 s/d 21-03-2023 08:00:00
Judul	: [5th Meeting] Writing and Completing Reports and Proposals -Developing Oral and Online Presentations
Deskripsi	: Writing and Completing Reports and Proposals -Developing Oral and Online Presentations
Kehadiran Mahasiswa	: 0.00 %

1. Materi Kuliah

No	Judul	Deskripsi	Jenis Materi	Jenis File
1	Writing and Completing Reports		EBOOK	PDF
2	[5th Meeting] Developing Oral and Online Presentations	[5th Meeting] Developing Oral and Online Presentations	EBOOK	PDF

2. Forum

No	Judul	Deskripsi	Peserta Aktif
1	[5th Meeting] [Forum] Writing and Completing Reports and Proposals - Developing Oral and Online Prese	[5th Meeting] [Forum] Writing and Completing Reports and Proposals -Developing Oral and Online Presentations	2

3. Tugas

No	Judul	Deskripsi	Jenis Tugas	Jumlah File Terkumpul	Nilai Rata-rata
1	[Task 5.2][Groups] Slide for Presentations	[Task 5.2][Groups] Slide for Presentations 1. Kumpulkan Slide dalam bentuk PDF Dalam bahasa Inggris 2. Tuliskan di Comment/Komentar kelompok berapa	Tugas Individu	21	0.00
2	[Task 5.1][Groups] Proposal	[Task 5.1][Groups] Proposal 1. Kumpulkan Proposal dalam bentuk PDF berdasarkan Slide- Dalam bahasa Inggris 2. Tuliskan di Comment/Komentar kelompok berapa	Tugas Individu	21	0.00

4. Ujian

4.1 Metode Pengerjaan Soal

No	Judul	Jenis	Durasi	Nilai Rata-rata
Tidak ada Ujian				

4.2 Metode Pengumpulan File

No	Judul	Deskripsi	Jenis	Jumlah File Terkumpul	Durasi	Nilai Rata-rata
Tidak ada Ujian						

Pertemuan 6

Waktu : 21-03-2023 08:00:00 s/d 04-04-2023 23:59:59

Judul : [6th Meeting] Crafting Messages for Electronic Media

Deskripsi : [6th Meeting] Crafting Messages for Electronic Media Students are able to identify electronic media, describe the use of social network, email, instant messaging, blog and podcasts

Kehadiran Mahasiswa : 0.00 %

1. Materi Kuliah

No	Judul	Deskripsi	Jenis Materi	Jenis File
1	[6th Meeting] Crafting Messages for Electronic Media	Students are able to identify electronic media, describe the use of social network, email, instant messaging, blog and podcasts	EBOOK	PDF

2. Forum

No	Judul	Deskripsi	Peserta Aktif
1	[6th Meeting][Forum] Crafting Messages for Electronic Media	[6th Meeting][Forum] Crafting Messages for Electronic Media Students are able to identify electronic media, describe the use of social network, email, instant messaging, blog and podcasts	1

3. Tugas

No	Judul	Deskripsi	Jenis Tugas	Jumlah File Terkumpul	Nilai Rata-rata
Tidak ada Tugas					

4. Ujian

4.1 Metode Pengerjaan Soal

No	Judul	Jenis	Durasi	Nilai Rata-rata
Tidak ada Ujian				

4.2 Metode Pengumpulan File

No	Judul	Deskripsi	Jenis	Jumlah File Terkumpul	Durasi	Nilai Rata-rata
Tidak ada Ujian						

Pertemuan 7

Waktu : 28-03-2023 08:00:00 s/d 04-04-2023 23:59:59

Judul : [7th Meeting] Writing Routine and Positive Messages
 Deskripsi : Students are able to describe routine requests, routine replies and positive message
 Kehadiran Mahasiswa : 0.00 %

1. Materi Kuliah

No	Judul	Deskripsi	Jenis Materi	Jenis File
1	[7th Meeting] Writing Routine and Positive Messages	[7th Meeting] Writing Routine and Positive Messages Students are able to describe routine requests, routine replies and positive message	EBOOK	PDF

2. Forum

No	Judul	Deskripsi	Peserta Aktif
1	[7th Meeting][Forum] Writing Routine and Positive Messages	[7th Meeting][Forum] Writing Routine and Positive Messages Students are able to describe routine requests, routine replies and positive message	1

3. Tugas

No	Judul	Deskripsi	Jenis Tugas	Jumlah File Terkumpul	Nilai Rata-rata
1	[Task 7.2][Groups] Slide for Presentations	Please Revise your Business Message Based on Suggestions that I made in previous meetings 01. Make your message format in PDF 02. Write in the comment which group you belong to!	Tugas Individu	23	0.00
2	[Task 7.1][Groups] Proposal for Presentations	01. Collect the revised proposal based on the PowerPoint slides that have been created (in PDF format) - English 02. Write in the comment which group you belong to!	Tugas Individu	23	0.00

4. Ujian

4.1 Metode Pengerjaan Soal

No	Judul	Jenis	Durasi	Nilai Rata-rata
Tidak ada Ujian				

4.2 Metode Pengumpulan File

No	Judul	Deskripsi	Jenis	Jumlah File Terkumpul	Durasi	Nilai Rata-rata
Tidak ada Ujian						

Pertemuan 8

Waktu : 04-04-2023 08:00:00 s/d 04-04-2023 10:30:00

Judul : [TM - 8] UTS/ Mid Term Exam

Deskripsi : [TM - 8] UTS/ Mid Term Exam

Kehadiran Mahasiswa : 0.00 %

1. Materi Kuliah

No	Judul	Deskripsi	Jenis Materi	Jenis File
Tidak ada Materi Kuliah				

2. Forum

No	Judul	Deskripsi	Peserta Aktif
Tidak ada Forum			

3. Tugas

No	Judul	Deskripsi	Jenis Tugas	Jumlah File Terkumpul	Nilai Rata-rata
1	[Essay 03] PowerPoint slides	<ol style="list-style-type: none"> 1. Collect the revised slides based on the PowerPoint slides that have been created (in PDF format) - English 2. Write in the comment which group you belong to! 	Tugas Individu	4	0.00

2	[Essay 02] proposal	Collect the revised proposal based on the PowerPoint slides that have been created (in PDF format) - English	Tugas Individu	4	0.00
3	[Essay 01] Business message	Please revise your business message based on the suggestions that I made in previous meetings: 1. Format your message in PDF.	Tugas Individu	5	0.00

4. Ujian

4.1 Metode Pengerjaan Soal

No	Judul	Jenis	Durasi	Nilai Rata-rata
1	[TM - 8] UTS/ Mid Term Exam	UTS	40 menit	45.29

4.2 Metode Pengumpulan File

No	Judul	Deskripsi	Jenis	Jumlah File Berkumpul	Durasi	Nilai Rata-rata
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Pertemuan 9

Waktu : 18-04-2023 08:00:00 s/d 09-05-2023 08:00:00

Judul : [TM - 9][ComBis] Building Careers and Writing Résumés

Deskripsi : Students are able to explain and describe in planning and completing resumes

Kehadiran Mahasiswa : 0.00 %

1. Materi Kuliah

No	Judul	Deskripsi	Jenis Materi	Jenis File
1	[8th Meeting][ComBis] Building Careers and Writing Résumés	Students are able to explain and describe in planning and completing resumes	EBOOK	PDF

2. Forum

No	Judul	Deskripsi	Peserta Aktif
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1	[TM - 9][ComBis][Forum] Building Careers and Writing Résumés	[TM - 9][ComBis][Forum] Building Careers and Writing Résumés	0
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3. Tugas

No	Judul	Deskripsi	Jenis Tugas	Jumlah File Terkumpul	Nilai Rata-rata
1	[Task 9] Writing Résumés	Writing Résumés. Put the link in the comment	Tugas Individu	21	0.00

4. Ujian

4.1 Metode Pengerjaan Soal

No	Judul	Jenis	Durasi	Nilai Rata-rata
Tidak ada Ujian				

4.2 Metode Pengumpulan File

No	Judul	Deskripsi	Jenis	Jumlah File Terkumpul	Durasi	Nilai Rata-rata
Tidak ada Ujian						

Pertemuan 10

Waktu	: 02-05-2023 08:00:00 s/d 09-05-2023 08:00:00
Judul	: [10th Meeting][ComBis] Applying and Interviewing for Employment
Deskripsi	: Students are able to describe and explain purpose of application letters and job interviews
Kehadiran Mahasiswa	: 0.00 %

1. Materi Kuliah

No	Judul	Deskripsi	Jenis Materi	Jenis File
1	[10th Meeting][ComBis] Applying and Interviewing for Employment	Students are able to describe and explain purpose of application letters and job interviews	EBOOK	PDF

2. Forum

No	Judul	Deskripsi	Peserta Aktif
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1	[10th Meeting][ComBis] Applying and Interviewing for Employment	[10th Meeting][ComBis][Forum] Applying and Interviewing for Employment	1
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3. Tugas

No	Judul	Deskripsi	Jenis Tugas	Jumlah File Terkumpul	Nilai Rata-rata
1	[Task 10] Application Letter	Write an Application Letter. Put the link in the comment.	Tugas Individu	18	0.00

4. Ujian

4.1 Metode Pengerjaan Soal

No	Judul	Jenis	Durasi	Nilai Rata-rata
Tidak ada Ujian				

4.2 Metode Pengumpulan File

No	Judul	Deskripsi	Jenis	Jumlah File Terkumpul	Durasi	Nilai Rata-rata
Tidak ada Ujian						

Pertemuan 11

Waktu : 16-05-2023 08:00:00 s/d 06-06-2023 08:00:00
 Judul : [11th Meeting][ComBis] Applying and Interviewing for Employment
 Deskripsi : [11th Meeting][ComBis] Applying and Interviewing for Employment
 Kehadiran Mahasiswa : 0.00 %

1. Materi Kuliah

No	Judul	Deskripsi	Jenis Materi	Jenis File
1	[10th Meeting][ComBis] Writing Persuasive Messages	[10th Meeting][ComBis] Writing Persuasive Messages	EBOOK	PDF

2. Forum

No	Judul	Deskripsi	Peserta Aktif
Tidak ada Forum			

3. Tugas

No	Judul	Deskripsi	Jenis Tugas	Jumlah File Terkumpul	Nilai Rata-rata
1	[Task 11.b] Writing Résumés (Revision)	[Task 11.b] Writing Résumés (Revision)	Tugas Individu	15	0.00
2	[Task 11] Application Letter (Revision)	[Task 11] Application Letter (Revision)	Tugas Individu	15	0.00

4. Ujian

4.1 Metode Pengerjaan Soal

No	Judul	Jenis	Durasi	Nilai Rata-rata
Tidak ada Ujian				

4.2 Metode Pengumpulan File

No	Judul	Deskripsi	Jenis	Jumlah File Terkumpul	Durasi	Nilai Rata-rata
Tidak ada Ujian						

Pertemuan 12

Waktu : 23-05-2023 08:00:00 s/d 06-06-2023 08:00:00
 Judul : [12th Meeting] Building Careers and Writing Résumé
 Deskripsi : [12th Meeting] Building Careers and Writing Résumé
 Kehadiran Mahasiswa : 0.00 %

1. Materi Kuliah

No	Judul	Deskripsi	Jenis Materi	Jenis File
1	[14th Meeting][ComBis] Building Careers and Writing Resumes	[14th Meeting][ComBis] Building Careers and Writing Resumes	EBOOK	PDF

2. Forum

No	Judul	Deskripsi	Peserta Aktif
Tidak ada Forum			

3. Tugas

No	Judul	Deskripsi	Jenis Tugas	Jumlah File Terkumpul	Nilai Rata-rata
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1	[Task 12] Upload Ytube Video about your Interview	[Task 12] Upload Ytube Video about your Interview	Tugas Individu	18	0.00
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4. Ujian

4.1 Metode Pengerjaan Soal

No	Judul	Jenis	Durasi	Nilai Rata-rata
Tidak ada Ujian				

4.2 Metode Pengumpulan File

No	Judul	Deskripsi	Jenis	Jumlah File Terkumpul	Durasi	Nilai Rata-rata
Tidak ada Ujian						

Pertemuan 13

Waktu : 06-06-2023 08:00:00 s/d 13-06-2023 08:00:00
 Judul : [13th Meeting] Building Careers and Writing Résumé
 Deskripsi : Building Careers and Writing Résumé
 Kehadiran Mahasiswa : 0.00 %

1. Materi Kuliah

No	Judul	Deskripsi	Jenis Materi	Jenis File
1	[13th Meeting] Building Careers and Writing Résumé	Building Careers and Writing Résumé	EBOOK	PDF

2. Forum

No	Judul	Deskripsi	Peserta Aktif
Tidak ada Forum			

3. Tugas

No	Judul	Deskripsi	Jenis Tugas	Jumlah File Terkumpul	Nilai Rata-rata
Tidak ada Tugas					

4. Ujian

4.1 Metode Pengerjaan Soal

No	Judul	Jenis	Durasi	Nilai Rata-rata
Tidak ada Ujian				

4.2 Metode Pengumpulan File

No	Judul	Deskripsi	Jenis	Jumlah File Terkumpul	Durasi	Nilai Rata-rata
Tidak ada Ujian						

Pertemuan 14

Waktu : 30-05-2023 08:00:00 s/d 13-06-2023 23:55:55
Judul : [TM - 14] Building Careers and Writing Résumés
Deskripsi : Students can explain and describe in planning and completing resumes
Kehadiran Mahasiswa : 0.00 %

1. Materi Kuliah

No	Judul	Deskripsi	Jenis Materi	Jenis File
1	[14th Meeting] Building Careers and Writing Résumés	Building Careers and Writing Résumés Students are able to explain and describe in planning and completing resumes	EBOOK	PDF

2. Forum

No	Judul	Deskripsi	Peserta Aktif
1	[TM - 14][Forum] Building Careers and Writing Résumés	[TM - 14][Forum] Building Careers and Writing Résumés	0

3. Tugas

No	Judul	Deskripsi	Jenis Tugas	Jumlah File Terkumpul	Nilai Rata-rata
1	[Task 14] Upload Your Exam Card	Upload Your Exam Card	Tugas Individu	22	0.00

4. Ujian

4.1 Metode Pengerjaan Soal

No	Judul	Jenis	Durasi	Nilai Rata-rata
Tidak ada Ujian				

4.2 Metode Pengumpulan File

No	Judul	Deskripsi	Jenis	Jumlah File Terkumpul	Durasi	Nilai Rata-rata
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Pertemuan 15

Waktu	: 06-06-2023 08:00:00 s/d 20-06-2023 08:00:00
Judul	: [TM -15] Applying and Interviewing for Employment
Deskripsi	: Students are able to describe and explain purpose of application letters and job interviews
Kehadiran Mahasiswa	: 0.00 %

1. Materi Kuliah

No	Judul	Deskripsi	Jenis Materi	Jenis File
1	[TM -15] Applying and Interviewing for Employment	Students are able to describe and explain purpose of application letters and job interviews	EBOOK	PDF

2. Forum

No	Judul	Deskripsi	Peserta Aktif
1	[TM -15] [Forum] Applying and Interviewing for Employment	[TM -15] [Forum] Applying and Interviewing for Employment	0

3. Tugas

No	Judul	Deskripsi	Jenis Tugas	Jumlah File Terkumpul	Nilai Rata-rata
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1	[Task 15. 3] Youtube Video (Interview)	<p>Please create a video where you discuss your job interview experience using your job application letter, CV, or resume to apply for your ideal company or dream job. Additionally, answer the following questions:</p> <ol style="list-style-type: none"> 1. Provide an introduction about yourself. 2. Explain why you aspire to work for your dream company. 3. Justify why the company should hire you over other applicants competing for the same position. <p>The video should be between 3 to 5 minutes in length. Kindly share the link to your video uploaded on either YouTube or Google Drive.</p> <p>To enhance the video, aim to have at least five comments offering suggestions for improvement, as well as a minimum of 50 likes.</p>	Tugas Individu	17	0.00
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2	[Task 15.2] Resume or Curriculum Vitae	<p>Please create your updated and professional resume with the structure Biodata, Education, Experience, Skill and Reference in Google Doc to Your Dream Job Company (detail with the name of The Company and Specific Position). Do not forget to Link Your Certificate, Identity, and other documents to your CV or Resume!</p> <p>You can Upload Your Application Letter and CV or Resume in PDF or Send Me the link to your CV/Resume in Google DOCs in the comment sections.</p>	Tugas Individu	18	0.00
3	[Task 15. 1] Application Letter	<p>Please create your own update and professional Application Letter for Your Dream Job Company (detail with the name of The company and Specific Position).</p> <p>Do not forget to Link Your CV or Resume! You can Upload Your Application Letter in PDF or Send ME the link to your CV/Resume in Google Docs in The comment section</p>	Tugas Individu	18	0.00

4. Ujian

4.1 Metode Pengerjaan Soal

No	Judul	Jenis	Durasi	Nilai Rata-rata
Tidak ada Ujian				

4.2 Metode Pengumpulan File

No	Judul	Deskripsi	Jenis	Jumlah File Berkumpul	Durasi	Nilai Rata-rata
Tidak ada Ujian						

Pertemuan 16

Waktu : 13-06-2023 08:00:00 s/d 13-06-2023 10:30:00

Judul : [UAS] [TM - 16] Final EXAM

Deskripsi : [UAS] [TM - 16] Final EXAM

Kehadiran Mahasiswa : 0.00 %

1. Materi Kuliah

No	Judul	Deskripsi	Jenis Materi	Jenis File
Tidak ada Materi Kuliah				

2. Forum

No	Judul	Deskripsi	Peserta Aktif
Tidak ada Forum			

3. Tugas

No	Judul	Deskripsi	Jenis Tugas	Jumlah File Berkumpul	Nilai Rata-rata
Tidak ada Tugas					

4. Ujian

4.1 Metode Pengerjaan Soal

No	Judul	Jenis	Durasi	Nilai Rata-rata
1	[Last Meeting] [ComBis] [Final Exam]	UAS	45 menit	60.19

4.2 Metode Pengumpulan File

No	Judul	Deskripsi	Jenis	Jumlah File Berkumpul	Durasi	Nilai Rata-rata
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....., 31-07-2023

Disetujui

Muhammad Ramaditya, BBA., M.Sc
NIP

Data Nilai

Prodi : MANAJEMEN
Kode : MJN360/3
Mata Kuliah : KOMUNIKASI BISNIS

Semester : 2022/2023Genap
Pengajar : FARIS FARUQI, SE., ME.
Status : Belum Publish, Terkunci
Koreksi Nilai :
Entri Nilai :
On Time :

*Catatan : Gunakan titik atau koma untuk angka desimal. contoh : 70.05.

*Catatan : Nilai akhir akan dipublikasi oleh bagian akademik

No	NIM	Nama	KEHADIRAN (10%)	TUGAS (30%)	UAS (30%)	UTS (30%)	Nilai Akhir	Bobot	Simbol
1	11180000041	INDAH SATRIANI	86.67	51.23	42.47	70	57.78	2	C
2	11190000136	NISRINA OKTAVIA	86.67	80.75	83.93	73.57	80.14	4	A
3	11190000137	DIAH AYU WIDYANINGRUM	26.67	56.60	56.06	67.15	56.61	2	C
4	11190600255	AMABEL MAULIATE	86.67	80.81	84.90	70.72	79.59	3.75	A-
5	11197000037	FAIZ ANANDIETO RAZALY	73.33	58.57		58.57	42.48	0	E
6	11200000070	FANI FADILAH SALAFUDIN	26.67				2.67	0	E
7	11200000080	FIKA SASTRAWATI	26.67				2.67	4	A
8	11200000171	TAMARA ANGELIA NAULI	100	74.76	75.10	71.43	76.39	3.5	B+
9	11210000031	AGUSTINA ANJELINA DAMANIK	100	80.13	82.82	76.43	81.81	4	A
10	11210000037	PUTRI RAHAYU	100	85.91	97.52	74.29	87.32	4	A
11	11210000038	NOVIA VERONIKA TASYA	100	89.61	98.50	80.72	90.65	4	A
12	11210000039	DWI NURHAYAH	100	86.14	96.55	75.72	87.52	4	A
13	11210000040	MAISRI PALALLO	86.67	77.08	78.31	72.86	77.14	3.75	A-
14	11210000041	AGUSTIN AMELIA	93.33	82.38	89.76	75	83.48	4	A
15	11210000044	ALLSA ZABRINA RAHMADHANTI	93.33	85.27	92.67	77.86	86.07	4	A
16	11210000046	SHAFARA AMALIA RAMADHANI	100	82.13	87.82	76.43	83.91	4	A
17	11210000047	MILLATI KHANSA NABIILAH	100	79.17	89.76	68.57	81.25	4	A
18	11210000048	YUSTANIA YULIARMAN	100	82.03	89.76	74.29	83.82	4	A
19	11210000049	CINDY NOER AFIFAH	100	88.27	99.38	77.15	89.44	4	A
20	11210000053	MORENO PUTRA MAYSANDRO	93.33	86.95	94.61	79.29	87.59	4	A
21	11210000054	DEVANE SHAFALMIRA	100	79.70	82.96	76.43	81.73	4	A
22	11210000055	YULIA RATNA SRI DEWI TANJUNG	100	80.28	82.84	75.72	81.65	4	A
23	11210000058	MUHAMMAD FACHRI MAULANA	100	82.45	84.90	80	84.21	4	A
24	11210000059	FRY DAWATI	100	78.21	80.85	73.57	79.79	3.75	A-
25	11210000076	MIKHAEL KRISTIAN	100	86.98	97.52	76.43	88.28	4	A
26	11210000143	DENADA ANGGI PUTRI TAMBUNAN	93.33	82.94	85.87	70	80.98	4	A
27	11227000002	NAOMI CHRISTINE SARAH	53.33	52.83	56.36	69.29	58.88	2	C
Total			2326.67	1951.18	2011.22	1841.49	1973.83	0	
Rata-rata			86.17	72.27	74.49	68.20	73.10	0	

1 21-06-2023 s.d 25-06-2023

Batas Akhir Entri Nilai 2 25-06-2023 s.d 26-06-2023

3 25-06-2023 s.d 26-06-2023