



SEKOLAH TINGGI ILMU EKONOMI INDONESIA (STEI)  
(The Pioneer in Accounting and Business Education)  
J A K A R T A

Alamat : Jl. Kayujati Raya No. 11A, Rawamangun, Jakarta 13220, Telp (021) 4750321, Fax (021) 4722371

Keputusan Ketua Sekolah Tinggi Ilmu Ekonomi Indonesia  
Nomor : 140 / WK1-STEI/IX/2022

**Tentang**

Dosen Pengajar Semester Ganjil Tahun 2022/2023

Menimbang : Dst  
Mengingat : Dst

**MEMUTUSKAN**

Menetapkan :  
Pertama : Menugaskan Bapak / Ibu : **SITI NAFISAH, M.Pd**  
Sebagai Dosen Tetap/ Dosen Tidak tetap STEI untuk mengampu mata kuliah dalam sejumlah SKS pada Hari dan Jam yang telah ditetapkan dalam surat tugas ini.

| HARI             | JAM    | SANDI   | KODE  | SKS      | MATA KULIAH             | ROOM CLASS | ACCESS | RUANG  | PAKET | JUMLAH    | PROGRAM |
|------------------|--------|---------|-------|----------|-------------------------|------------|--------|--------|-------|-----------|---------|
|                  | KULIAH | M.K.    | KELAS |          |                         | ECLASS     | KODE   | KULIAH | KELAS | MAHASISWA | STUDI   |
| SELASA           | 12:30  | STEI206 | 1     | 2        | LITERASI BAHASA INGGRIS |            |        | A107   | I A   | 8         | D3 AKT  |
| RABU             | 15:30  | STI140  | 3     | 3        | BAHASA INGGRIS II       | STEI04     | aa7757 | A404   |       |           |         |
| KAMIS            | 08:00  | STI130  | 7     | 3        | BAHASA INGGRIS I        |            |        | A401   | II B  | 32        | S-1 MGT |
|                  |        |         |       |          |                         |            |        |        |       |           |         |
|                  |        |         |       |          |                         |            |        |        |       |           |         |
|                  |        |         |       |          |                         |            |        |        |       |           |         |
|                  |        |         |       |          |                         |            |        |        |       |           |         |
|                  |        |         |       |          |                         |            |        |        |       |           |         |
|                  |        |         |       |          |                         |            |        |        |       |           |         |
| <b>TOTAL SKS</b> |        |         |       | <b>8</b> |                         |            |        |        |       |           |         |

- Kedua : Atas penunjukkan tersebut pada amar pertama, maka kepada yang bersangkutan diberikan honorarium yang besarnya ditentukan sesuai dengan peraturan yang berlaku, dan merupakan beban anggaran Sekolah Tinggi Ilmu Ekonomi Indonesia (STEI)
- Ketiga : Masa Perkuliahan Semester Ganjil 2022/2023 dimulai : Senin, 26 September 2022 dengan hari perkuliahan terakhir Sabtu, 14 Januari 2023 (16 TM).
- Keempat : Menaati seluruh peraturan perkuliahan yang berlaku di Sekolah Tinggi Ilmu Ekonomi Indonesia (STEI)
- Kelima : Keputusan ini berlaku mulai tanggal ditetapkan.

Ditetapkan di : Jakarta  
Pada Tanggal : 19 September 2022  
SEKOLAH TINGGI ILMU EKONOMI INDONESIA (STEI)  
U.B.  
Wakil Ketua I

DR. LIES ZULFIATI, SE, M.SI., Ak., CA

# Laporan Berita Acara Perkuliahan

**Periode** : 2022/2023 Ganjil  
**Mata Kuliah** : STEI206 - LITERASI BAHASA INGGRIS  
**Beban SKS** : 2 sks  
**Kampus** : Jakarta  
**Kelas** : 01 Reguler  
**Jenis Kuliah** : Blended  
**Dosen Pengampu** : SITI NAFISAH, M.PD  
**Jumlah Peserta** : 8  
**Jumlah Pertemuan** : 16

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## Pertemuan 1

**Waktu** : 27-09-2022 12:30:00 s/d 04-10-2022 15:00:00  
**Judul** : Introduction  
**Deskripsi** : Introduction  
**Kehadiran Mahasiswa** : 75.00 %

### 1. Materi Kuliah

| No | Judul                   | Deskripsi               | Jenis Materi | Jenis File |
|----|-------------------------|-------------------------|--------------|------------|
| 1  | Introduction & Overview | Introduction & overview | EBOOK        | MS. Word   |

### 2. Forum

| No | Judul        | Deskripsi                                     | Peserta Aktif |
|----|--------------|---|---------------|
| 1  | Introduction | Please define what is introductory paragraph? | 6             |

### 3. Tugas

| No              | Judul | Deskripsi | Jenis Tugas | Jumlah File Berkumpul | Nilai Rata-rata |
|-----------------|-------|-----------|-------------|-----------------------|-----------------|
| Tidak ada Tugas |       |           |             |                       |                 |

### 4. Ujian

#### 4.1 Metode Pengerjaan Soal

| No              | Judul | Jenis | Durasi | Nilai Rata-rata |
|-----------------|-------|-------|--------|-----------------|
| Tidak ada Ujian |       |       |        |                 |

#### 4.2 Metode Pengumpulan File

| No              | Judul | Deskripsi | Jenis | Jumlah File Terkumpul | Durasi | Nilai Rata-rata |
|-----------------|-------|-----------|-------|-----------------------|--------|-----------------|
| Tidak ada Ujian |       |           |       |                       |        |                 |

## Pertemuan 2

Waktu : 04-10-2022 12:30:00 s/d 11-10-2022 15:00:00  
 Judul : Mahasiswa mampu membuat: introductory sentence.  
 Deskripsi : 1. Membuat introductory sentence 2. Mengidentifikasi: - Subjec and predicate - Personal and Impersonal sentences  
 Kehadiran Mahasiswa : 75.00 %

### 1. Materi Kuliah

| No | Judul  | Deskripsi                                       | Jenis Materi | Jenis File |
|----|--|---|--------------|------------|
| 1  | Introductory Sentence Subjects and Predicate | Mahasiswa mampu membuat: introductory sentence. | EBOOK        | MS. Word   |

### 2. Forum

| No | Judul   | Deskripsi  | Peserta Aktif |
|----|---|--|---------------|
| 1  | 1. Membuat introductory sentence 2. Mengidentifikasi: - Subjec and predicate - Personal and | Dear all,<br><br>Tell me how we can say it a sentence in a sentence? | 6             |

### 3. Tugas

| No              | Judul | Deskripsi | Jenis Tugas | Jumlah File Terkumpul | Nilai Rata-rata |
|-----------------|-------|-----------|-------------|-----------------------|-----------------|
| Tidak ada Tugas |       |           |             |                       |                 |

### 4. Ujian

#### 4.1 Metode Pengerjaan Soal

| No              | Judul | Jenis | Durasi | Nilai Rata-rata |
|-----------------|-------|-------|--------|-----------------|
| Tidak ada Ujian |       |       |        |                 |

#### 4.2 Metode Pengumpulan File

| No              | Judul | Deskripsi | Jenis | Jumlah File Terkumpul | Durasi | Nilai Rata-rata |
|-----------------|-------|-----------|-------|-----------------------|--------|-----------------|
| Tidak ada Ujian |       |           |       |                       |        |                 |

## Pertemuan 3

Waktu : 11-10-2022 12:30:00 s/d 18-10-2022 14:30:00  
Judul : - Supporting Sentence - Sentence Connectors - Irrelevant sentence  
Deskripsi : Mahasiswa mampu mengidentifikasi jenis-jenis supporting sentence  
Kehadiran Mahasiswa : 12.50 %

### 1. Materi Kuliah

| No | Judul   | Deskripsi  | Jenis Materi | Jenis File |
|----|---|--|--------------|------------|
| 1  | - Supporting Sentence - Sentence Connectors - Irrelevant sentence | Mahasiswa mampu mengidentifikasi jenis-jenis supporting sentence | EBOOK        | MS. Word   |

### 2. Forum

| No | Judul   | Deskripsi         | Peserta Aktif |
|----|---|-------------------|---------------|
| 1  | - Supporting Sentence - Sentence Connectors - Irrelevant sentence | <i>greet here</i> | 0             |

### 3. Tugas

| No              | Judul | Deskripsi | Jenis Tugas | Jumlah File Berkumpul | Nilai Rata-rata |
|-----------------|-------|-----------|-------------|-----------------------|-----------------|
| Tidak ada Tugas |       |           |             |                       |                 |

### 4. Ujian

#### 4.1 Metode Pengerjaan Soal

| No              | Judul | Jenis | Durasi | Nilai Rata-rata |
|-----------------|-------|-------|--------|-----------------|
| Tidak ada Ujian |       |       |        |                 |

#### 4.2 Metode Pengumpulan File

| No              | Judul | Deskripsi | Jenis | Jumlah File Berkumpul | Durasi | Nilai Rata-rata |
|-----------------|-------|-----------|-------|-----------------------|--------|-----------------|
| Tidak ada Ujian |       |           |       |                       |        |                 |

## Pertemuan 4

Waktu : 18-10-2022 12:30:00 s/d 25-10-2022 15:00:00  
Judul : - Supporting Sentence - Sentence Connectors - Irrelevant sentence  
Deskripsi : Mahasiswa mampu mengidentifikasi jenis-jenis supporting sentence  
Kehadiran Mahasiswa : 0.00 %

## 1. Materi Kuliah

| No | Judul   | Deskripsi  | Jenis Materi | Jenis File |
|----|---|--|--------------|------------|
| 1  | - Supporting Sentence - Sentence Connectors - Irrelevant sentence | Mahasiswa mampu mengidentifikasi jenis-jenis supporting sentence | EBOOK        | MS. Word   |

## 2. Forum

| No | Judul   | Deskripsi  | Peserta Aktif |
|----|---|------------|---------------|
| 1  | - Supporting Sentence - Sentence Connectors - Irrelevant sentence | Greet here | 5             |

## 3. Tugas

| No              | Judul | Deskripsi | Jenis Tugas | Jumlah File Berkumpul | Nilai Rata-rata |
|-----------------|-------|-----------|-------------|-----------------------|-----------------|
| Tidak ada Tugas |       |           |             |                       |                 |

## 4. Ujian

### 4.1 Metode Pengerjaan Soal

| No              | Judul | Jenis | Durasi | Nilai Rata-rata |
|-----------------|-------|-------|--------|-----------------|
| Tidak ada Ujian |       |       |        |                 |

### 4.2 Metode Pengumpulan File

| No              | Judul | Deskripsi | Jenis | Jumlah File Berkumpul | Durasi | Nilai Rata-rata |
|-----------------|-------|-----------|-------|-----------------------|--------|-----------------|
| Tidak ada Ujian |       |           |       |                       |        |                 |

## Pertemuan 5

Waktu : 25-10-2022 12:30:00 s/d 01-11-2022 15:00:00

Judul : - Supporting Sentence - Sentence Connectors - Irrelevant sentence

Deskripsi : - Mahasiswa mampu mengidentifikasi jenis-jenis supporting sentence

Kehadiran Mahasiswa : 50.00 %

## 1. Materi Kuliah

| No | Judul   | Deskripsi  | Jenis Materi | Jenis File |
|----|---|--|--------------|------------|
| 1  | - Supporting Sentence - Sentence Connectors - Irrelevant sentence | Mahasiswa mampu mengidentifikasi jenis-jenis supporting sentence | EBOOK        | MS. Word   |

## 2. Forum

| No | Judul | Deskripsi | Peserta Aktif |
|----|-------|-----------|---------------|
|----|-------|-----------|---------------|

|   |   |            |   |
|---|---|------------|---|
| 1 | - Supporting Sentence - Sentence Connectors - Irrelevant sentence | Greet here | 4 |
|---|---|------------|---|

### 3. Tugas

| No | Judul   | Deskripsi  | Jenis Tugas    | Jumlah File Berkumpul | Nilai Rata-rata |
|----|---|--|----------------|-----------------------|-----------------|
| 1  | - Supporting Sentence - Sentence Connectors - Irrelevant sentence | Mahasiswa mampu mengidentifikasi jenis-jenis supporting sentence | Tugas Individu | 6                     | 67.50           |

### 4. Ujian

#### 4.1 Metode Pengerjaan Soal

| No              | Judul | Jenis | Durasi | Nilai Rata-rata |
|-----------------|-------|-------|--------|-----------------|
| Tidak ada Ujian |       |       |        |                 |

#### 4.2 Metode Pengumpulan File

| No              | Judul | Deskripsi | Jenis | Jumlah File Berkumpul | Durasi | Nilai Rata-rata |
|-----------------|-------|-----------|-------|-----------------------|--------|-----------------|
| Tidak ada Ujian |       |           |       |                       |        |                 |

## Pertemuan 6

Waktu : 01-11-2022 12:30:00 s/d 08-11-2022 15:00:00

Judul : Concluding Sentence

Deskripsi : Mahasiswa mampu mengidentifikasi dan membuat concluding sentence

Kehadiran Mahasiswa : 0.00 %

### 1. Materi Kuliah

| No | Judul               | Deskripsi  | Jenis Materi | Jenis File |
|----|---------------------|--|--------------|------------|
| 1  | Concluding sentence | Mahasiswa mampu mengidentifikasi dan membuat concluding sentence | EBOOK        | MS. Word   |

### 2. Forum

| No | Judul  | Deskripsi  | Peserta Aktif |
|----|--|------------|---------------|
| 1  | Mahasiswa mampu mengidentifikasi dan membuat concluding sentence | Greet here | 6             |

### 3. Tugas

| No              | Judul | Deskripsi | Jenis Tugas | Jumlah File Terkumpul | Nilai Rata-rata |
|-----------------|-------|-----------|-------------|-----------------------|-----------------|
| Tidak ada Tugas |       |           |             |                       |                 |

## 4. Ujian

### 4.1 Metode Pengerjaan Soal

| No              | Judul | Jenis | Durasi | Nilai Rata-rata |
|-----------------|-------|-------|--------|-----------------|
| Tidak ada Ujian |       |       |        |                 |

### 4.2 Metode Pengumpulan File

| No              | Judul | Deskripsi | Jenis | Jumlah File Terkumpul | Durasi | Nilai Rata-rata |
|-----------------|-------|-----------|-------|-----------------------|--------|-----------------|
| Tidak ada Ujian |       |           |       |                       |        |                 |

## Pertemuan 7

Waktu : 08-11-2022 13:30:00 s/d 19-11-2022 15:00:00

Judul : concluding sentence

Deskripsi : Mahasiswa mampu mengidentifikasi dan membuat concluding sentence

Kehadiran Mahasiswa : 12.50 %

### 1. Materi Kuliah

| No | Judul               | Deskripsi  | Jenis Materi | Jenis File |
|----|---------------------|--|--------------|------------|
| 1  | concluding sentence | Mahasiswa mampu mengidentifikasi dan membuat concluding sentence | EBOOK        | MS. Word   |

### 2. Forum

| No | Judul  | Deskripsi  | Peserta Aktif |
|----|--|------------|---------------|
| 1  | Mahasiswa mampu mengidentifikasi dan membuat concluding sentence | Greet here | 1             |

### 3. Tugas

| No | Judul               | Deskripsi   | Jenis Tugas    | Jumlah File Terkumpul | Nilai Rata-rata |
|----|---------------------|---|----------------|-----------------------|-----------------|
| 1  | concluding sentence | Mahasiswa mampu mengidentifikasi dan membuat <i>concluding sentence</i> | Tugas Individu | 8                     | 100.00          |

## 4. Ujian

### 4.1 Metode Pengerjaan Soal

| No              | Judul | Jenis | Durasi | Nilai Rata-rata |
|-----------------|-------|-------|--------|-----------------|
| Tidak ada Ujian |       |       |        |                 |

#### 4.2 Metode Pengumpulan File

| No              | Judul | Deskripsi | Jenis | Jumlah File Terkumpul | Durasi | Nilai Rata-rata |
|-----------------|-------|-----------|-------|-----------------------|--------|-----------------|
| Tidak ada Ujian |       |           |       |                       |        |                 |

## Pertemuan 8

Waktu : 15-11-2022 12:30:00 s/d 15-11-2022 15:00:00

Judul : UTS ENGLISH Literacy

Deskripsi : UTS English Literacy

Kehadiran Mahasiswa : 87.50 %

### 1. Materi Kuliah

| No                      | Judul | Deskripsi | Jenis Materi | Jenis File |
|-------------------------|-------|-----------|--------------|------------|
| Tidak ada Materi Kuliah |       |           |              |            |

### 2. Forum

| No              | Judul | Deskripsi | Peserta Aktif |
|-----------------|-------|-----------|---------------|
| Tidak ada Forum |       |           |               |

### 3. Tugas

| No              | Judul | Deskripsi | Jenis Tugas | Jumlah File Terkumpul | Nilai Rata-rata |
|-----------------|-------|-----------|-------------|-----------------------|-----------------|
| Tidak ada Tugas |       |           |             |                       |                 |

### 4. Ujian

#### 4.1 Metode Pengerjaan Soal

| No | Judul | Jenis | Durasi | Nilai Rata-rata |
|----|-------|-------|--------|-----------------|
|----|-------|-------|--------|-----------------|

#### 4.2 Metode Pengumpulan File

| No | Judul                | Deskripsi | Jenis | Jumlah File Terkumpul | Durasi  | Nilai Rata-rata |
|----|----------------------|-----------|-------|-----------------------|---------|-----------------|
| 1  | UTS ENGLISH literacy | On time   | UTS   | 7                     | 0 menit | 76.75           |

## Pertemuan 9

Waktu : 22-11-2022 12:30:00 s/d 29-11-2022 15:00:00

Judul : Mahasiswa mampu mengidentifikasi Steps in writing process



Deskripsi : Four steps in the writing process: 1. Creating ideas 2. Organizing ideas 3. Writing a draft 4. Revision

Kehadiran Mahasiswa : 12.50 %

## 1. Materi Kuliah

| No | Judul   | Deskripsi   | Jenis Materi | Jenis File |
|----|---|---|--------------|------------|
| 1  | Four steps in the writing process: 1. Creating ideas 2. Organizing ideas 3. Writing a draft 4. Revi | Four steps in the writing process: 1. Creating ideas 2. Organizing ideas 3. Writing a draft 4. Revision | EBOOK        | MS. Word   |

## 2. Forum

| No              | Judul | Deskripsi | Peserta Aktif |
|-----------------|-------|-----------|---------------|
| Tidak ada Forum |       |           |               |

## 3. Tugas

| No              | Judul | Deskripsi | Jenis Tugas | Jumlah File Terkumpul | Nilai Rata-rata |
|-----------------|-------|-----------|-------------|-----------------------|-----------------|
| Tidak ada Tugas |       |           |             |                       |                 |

## 4. Ujian

### 4.1 Metode Pengerjaan Soal

| No              | Judul | Jenis | Durasi | Nilai Rata-rata |
|-----------------|-------|-------|--------|-----------------|
| Tidak ada Ujian |       |       |        |                 |

### 4.2 Metode Pengumpulan File

| No              | Judul | Deskripsi | Jenis | Jumlah File Terkumpul | Durasi | Nilai Rata-rata |
|-----------------|-------|-----------|-------|-----------------------|--------|-----------------|
| Tidak ada Ujian |       |           |       |                       |        |                 |

## Pertemuan 10

Waktu : 29-11-2022 13:30:00 s/d 06-12-2022 15:00:00

Judul : Paragraph Structure 1. Topic sentence 2. Argument 3. Conclusion

Deskripsi : Writing Journal (Free Topic)

Kehadiran Mahasiswa : 0.00 %

## 1. Materi Kuliah

| No | Judul | Deskripsi | Jenis Materi | Jenis File |
|----|-------|-----------|--------------|------------|
|----|-------|-----------|--------------|------------|

|   |   |                              |       |          |
|---|---|------------------------------|-------|----------|
| 1 | Paragraph Structure 1. Topic sentence 2. Argument 3. Conclusion | Writing Journal (Free Topic) | EBOOK | MS. Word |
|---|---|------------------------------|-------|----------|

## 2. Forum

| No              | Judul | Deskripsi | Peserta Aktif |
|-----------------|-------|-----------|---------------|
| Tidak ada Forum |       |           |               |

## 3. Tugas

| No | Judul   | Deskripsi                           | Jenis Tugas    | Jumlah File Terkumpul | Nilai Rata-rata |
|----|---|-------------------------------------|----------------|-----------------------|-----------------|
| 1  | Paragraph Structure 1. Topic sentence 2. Argument 3. Conclusion | Writing Journal<br><br>(Free Topic) | Tugas Individu | 6                     | 63.88           |

## 4. Ujian

### 4.1 Metode Pengerjaan Soal

| No              | Judul | Jenis | Durasi | Nilai Rata-rata |
|-----------------|-------|-------|--------|-----------------|
| Tidak ada Ujian |       |       |        |                 |

### 4.2 Metode Pengumpulan File

| No              | Judul | Deskripsi | Jenis | Jumlah File Terkumpul | Durasi | Nilai Rata-rata |
|-----------------|-------|-----------|-------|-----------------------|--------|-----------------|
| Tidak ada Ujian |       |           |       |                       |        |                 |

## Pertemuan 11

Waktu : 06-12-2022 12:30:00 s/d 13-12-2022 15:00:00  
Judul : Mahasiswa mampu membuat Writing Journal (Free Topic)  
Deskripsi : Paragraph Structure 1. Topic sentence 2. Argument 3. Conclusion  
Kehadiran Mahasiswa : 0.00 %

### 1. Materi Kuliah

| No | Judul   | Deskripsi                    | Jenis Materi | Jenis File |
|----|---|------------------------------|--------------|------------|
| 1  | Paragraph Structure 1. Topic sentence 2. Argument 3. Conclusion | Writing Journal (Free Topic) | EBOOK        | MS. Word   |

## 2. Forum

| No              | Judul | Deskripsi | Peserta Aktif |
|-----------------|-------|-----------|---------------|
| Tidak ada Forum |       |           |               |

## 3. Tugas

| No              | Judul | Deskripsi | Jenis Tugas | Jumlah File Terkumpul | Nilai Rata-rata |
|-----------------|-------|-----------|-------------|-----------------------|-----------------|
| Tidak ada Tugas |       |           |             |                       |                 |

## 4. Ujian

### 4.1 Metode Pengerjaan Soal

| No              | Judul | Jenis | Durasi | Nilai Rata-rata |
|-----------------|-------|-------|--------|-----------------|
| Tidak ada Ujian |       |       |        |                 |

### 4.2 Metode Pengumpulan File

| No              | Judul | Deskripsi | Jenis | Jumlah File Terkumpul | Durasi | Nilai Rata-rata |
|-----------------|-------|-----------|-------|-----------------------|--------|-----------------|
| Tidak ada Ujian |       |           |       |                       |        |                 |

## Pertemuan 12

Waktu : 13-12-2022 12:30:00 s/d 20-12-2022 15:00:00

Judul : Mahasiswa mampu membuat Writing Journal (Free Topic)

Deskripsi : Paragraph Structure 1. Topic sentence 2. Argument 3. Conclusion

Kehadiran Mahasiswa : 0.00 %

## 1. Materi Kuliah

| No | Judul                              | Deskripsi   | Jenis Materi | Jenis File |
|----|------------------------------------|---|--------------|------------|
| 1  | Membuat writing journal free topic | Paragraph Structure 1. Topic sentence 2. Argument 3. Conclusion | EBOOK        | MS. Word   |

## 2. Forum

| No              | Judul | Deskripsi | Peserta Aktif |
|-----------------|-------|-----------|---------------|
| Tidak ada Forum |       |           |               |

## 3. Tugas

| No              | Judul | Deskripsi | Jenis Tugas | Jumlah File Terkumpul | Nilai Rata-rata |
|-----------------|-------|-----------|-------------|-----------------------|-----------------|
| Tidak ada Tugas |       |           |             |                       |                 |

## 4. Ujian

#### 4.1 Metode Pengerjaan Soal

| No              | Judul | Jenis | Durasi | Nilai Rata-rata |
|-----------------|-------|-------|--------|-----------------|
| Tidak ada Ujian |       |       |        |                 |

#### 4.2 Metode Pengumpulan File

| No              | Judul | Deskripsi | Jenis | Jumlah File Terkumpul | Durasi | Nilai Rata-rata |
|-----------------|-------|-----------|-------|-----------------------|--------|-----------------|
| Tidak ada Ujian |       |           |       |                       |        |                 |

## Pertemuan 13

Waktu : 20-12-2022 12:30:00 s/d 27-12-2022 15:00:00

Judul : Writing personal journal

Deskripsi : Writing Conclusion : 1. Brief Explanation of the topic 2. Suggestions to readers

Kehadiran Mahasiswa : 75.00 %

### 1. Materi Kuliah

| No | Judul                    | Deskripsi  | Jenis Materi | Jenis File |
|----|--------------------------|--|--------------|------------|
| 1  | Writing personal journal | Writing Conclusion : 1. Brief Explanation of the topic 2. Suggestions to readers | EBOOK        | MS. Word   |

### 2. Forum

| No | Judul                    | Deskripsi  | Peserta Aktif |
|----|--------------------------|------------|---------------|
| 1  | Writing personal journal | Greet here | 6             |

### 3. Tugas

| No              | Judul | Deskripsi | Jenis Tugas | Jumlah File Terkumpul | Nilai Rata-rata |
|-----------------|-------|-----------|-------------|-----------------------|-----------------|
| Tidak ada Tugas |       |           |             |                       |                 |

### 4. Ujian

#### 4.1 Metode Pengerjaan Soal

| No              | Judul | Jenis | Durasi | Nilai Rata-rata |
|-----------------|-------|-------|--------|-----------------|
| Tidak ada Ujian |       |       |        |                 |

#### 4.2 Metode Pengumpulan File

| No              | Judul | Deskripsi | Jenis | Jumlah File Terkumpul | Durasi | Nilai Rata-rata |
|-----------------|-------|-----------|-------|-----------------------|--------|-----------------|
| Tidak ada Ujian |       |           |       |                       |        |                 |

# Pertemuan 14

Waktu : 27-12-2022 12:30:00 s/d 03-01-2023 15:00:00  
Judul : Writing personal journal  
Deskripsi : Writing Conclusion : 1. Brief Explanation of the topic 2. Suggestions to readers  
Kehadiran Mahasiswa : 50.00 %

## 1. Materi Kuliah

| No | Judul                    | Deskripsi  | Jenis Materi | Jenis File |
|----|--------------------------|--|--------------|------------|
| 1  | Writing personal journal | Writing Conclusion : 1. Brief Explanation of the topic 2. Suggestions to readers | EBOOK        | MS. Word   |

## 2. Forum

| No | Judul                    | Deskripsi  | Peserta Aktif |
|----|--------------------------|------------|---------------|
| 1  | Writing personal journal | Greet here | 4             |
| 2  | Writing personal journal | Greet here | 1             |

## 3. Tugas

| No | Judul                    | Deskripsi  | Jenis Tugas    | Jumlah File Terkumpul | Nilai Rata-rata |
|----|--------------------------|--|----------------|-----------------------|-----------------|
| 1  | Writing personal journal | Writing Conclusion :<br>1. Brief Explanation of the topic<br>2. Suggestions to readers | Tugas Individu | 6                     | 67.50           |

## 4. Ujian

### 4.1 Metode Pengerjaan Soal

| No              | Judul | Jenis | Durasi | Nilai Rata-rata |
|-----------------|-------|-------|--------|-----------------|
| Tidak ada Ujian |       |       |        |                 |

### 4.2 Metode Pengumpulan File

| No              | Judul | Deskripsi | Jenis | Jumlah File Terkumpul | Durasi | Nilai Rata-rata |
|-----------------|-------|-----------|-------|-----------------------|--------|-----------------|
| Tidak ada Ujian |       |           |       |                       |        |                 |

# Pertemuan 15

Waktu : 03-01-2023 12:30:00 s/d 10-01-2023 15:00:00  
Judul : Writing personal journal  
Deskripsi : Writing Conclusion : 1. Brief Explanation of the topic 2. Suggestions to readers  
Kehadiran Mahasiswa : 37.50 %

## 1. Materi Kuliah

| No | Judul                    | Deskripsi  | Jenis Materi | Jenis File |
|----|--------------------------|--|--------------|------------|
| 1  | Writing personal journal | Writing Conclusion : 1. Brief Explanation of the topic 2. Suggestions to readers | EBOOK        | MS. Word   |

## 2. Forum

| No | Judul  | Deskripsi  | Peserta Aktif |
|----|--|------------|---------------|
| 1  | Writing Conclusion : 1. Brief Explanation of the topic 2. Suggestions to readers | Greet here | 3             |

## 3. Tugas

| No | Judul                    | Deskripsi  | Jenis Tugas    | Jumlah File Terkumpul | Nilai Rata-rata |
|----|--------------------------|--|----------------|-----------------------|-----------------|
| 1  | Writing personal journal | Writing Conclusion : 1. Brief Explanation of the topic 2. Suggestions to readers | Tugas Kelompok | 5                     | 56.25           |

## 4. Ujian

### 4.1 Metode Pengerjaan Soal

| No              | Judul | Jenis | Durasi | Nilai Rata-rata |
|-----------------|-------|-------|--------|-----------------|
| Tidak ada Ujian |       |       |        |                 |

### 4.2 Metode Pengumpulan File

| No              | Judul | Deskripsi | Jenis | Jumlah File Terkumpul | Durasi | Nilai Rata-rata |
|-----------------|-------|-----------|-------|-----------------------|--------|-----------------|
| Tidak ada Ujian |       |           |       |                       |        |                 |

# Pertemuan 16

Waktu : 10-01-2023 12:30:00 s/d 10-01-2023 17:00:00  
Judul : UAS ENGLISH Literacy

Deskripsi : UAS English Literacy

Kehadiran Mahasiswa : 75.00 %

## 1. Materi Kuliah

| No                      | Judul | Deskripsi | Jenis Materi | Jenis File |
|-------------------------|-------|-----------|--------------|------------|
| Tidak ada Materi Kuliah |       |           |              |            |

## 2. Forum

| No              | Judul | Deskripsi | Peserta Aktif |
|-----------------|-------|-----------|---------------|
| Tidak ada Forum |       |           |               |

## 3. Tugas

| No              | Judul | Deskripsi | Jenis Tugas | Jumlah File Berkumpul | Nilai Rata-rata |
|-----------------|-------|-----------|-------------|-----------------------|-----------------|
| Tidak ada Tugas |       |           |             |                       |                 |

## 4. Ujian

### 4.1 Metode Pengerjaan Soal

| No | Judul | Jenis | Durasi | Nilai Rata-rata |
|----|-------|-------|--------|-----------------|
|----|-------|-------|--------|-----------------|

### 4.2 Metode Pengumpulan File

| No | Judul                | Deskripsi | Jenis | Jumlah File Berkumpul | Durasi  | Nilai Rata-rata |
|----|----------------------|-----------|-------|-----------------------|---------|-----------------|
| 1  | UAS INGGRIS literacy |           | UAS   | 6                     | 0 menit | 69.00           |

....., 06-02-2023

**Disetujui**

**Siti Almurni, S.E., M.Ak**  
**NIP 0311097701**

**Jumlah Pertemuan Presensi Mahasiswa**

Semester 2022/2023 Ganjil  
 Kode STEI206/1  
 Mata Kuliah LITERASI BAHASA INGGRIS  
 Kampus Jakarta

Mata Kuliah Lab Tidak  
 Jumlah SKS 2  
 Pengajar Ms. SITI NAFISAH, M.PD, M.PD

| No.                   | NIM         | Nama Mahasiswa               | Tanggal Pertemuan |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   | Jumlah Absen | Jumlah Hadir |                   |                   |   |              |
|-----------------------|-------------|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------|--------------|-------------------|-------------------|---|--------------|
|                       |             |                              | 27-09-2022 Sesi 3 | 04-10-2022 Sesi 3 | 11-10-2022 Sesi 3 | 18-10-2022 Sesi 3 | 25-10-2022 Sesi 3 | 01-11-2022 Sesi 3 | 08-11-2022 Sesi 3 | 15-11-2022 Sesi 3 | 22-11-2022 Sesi 3 | 29-11-2022 Sesi 3 | 06-12-2022 Sesi 3 | 13-12-2022 Sesi 3 | 20-12-2022 Sesi 3 | 27-12-2022 Sesi 3 |              |              | 03-01-2023 Sesi 3 | 10-01-2023 Sesi 3 |   |              |
| 1                     | 10220000001 | PINGKY TRINANDA CHANDRA DEWI | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓            | ✓            | ✓                 | ✓                 |   | 16 (100.00%) |
| 2                     | 10220000002 | EVA ROHIMAH                  | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✗                 | ✓                 | ✓                 | ✓                 | ✓            | ✓            | ✓                 | ✓                 | 1 | 15 (93.75%)  |
| 3                     | 10220000003 | SALWA ZULFIRA ANGGRAINI      | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓            | ✓            | ✓                 | ✓                 |   | 16 (100.00%) |
| 4                     | 10220000004 | MUHAMMAD RIFAT NOORRAHMAN    | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓            | ✓            | ✓                 | ✓                 |   | 16 (100.00%) |
| 5                     | 10220000005 | LIONY                        | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓            | ✓            | ✓                 | ✓                 |   | 16 (100.00%) |
| 6                     | 10220009007 | FACHRI HADI PRASETYO         | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓            | ✓            | ✓                 | ✓                 |   | 16 (100.00%) |
| 7                     | 10220009008 | AKBAR BUDHI DHARMAWAN        | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓            | ✓            | ✓                 | ✓                 |   | 16 (100.00%) |
| 8                     | 10220009009 | IRVAN AELANI                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓                 | ✓            | ✓            | ✓                 | ✓                 |   | 16 (100.00%) |
| TOTAL ABSEN PERTEMUAN |             |                              | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 0                 | 1                 | 0                 | 0                 | 0            | 0            | 0                 | 0                 | 1 |              |



## Data Nilai

Prodi : AKUNTANSI  
 Kode : STEI206/1  
 Mata Kuliah : LITERASI BAHASA INGGRIS

Semester : 2022/2023Ganjil  
 Pengajar : Ms. SITI NAFISAH, M.PD, M.PD  
 Status : Publish, Terkunci  
 Koreksi Nilai :  
 Entri Nilai :  
 On Time :

\*Catatan : Gunakan titik atau koma untuk angka desimal. contoh : 70.05.

\*Catatan : Nilai akhir akan dipublikasi oleh bagian akademik

| No               | NIM         | Nama                         | KEHADIRAN<br>(10%) | TUGAS<br>(30%) | UAS<br>(30%) | UTS<br>(30%) | Nilai<br>Akhir | Bobot    | Simbol |
|------------------|-------------|------------------------------|--------------------|----------------|--------------|--------------|----------------|----------|--------|
| 1                | 10220000001 | PINGKY TRINANDA CHANDRA DEWI | 100                | 91             | 93           | 89           | 91.9           | 4        | A      |
| 2                | 10220000002 | EVA ROHIMAH                  | 93.75              | 38             | 0            | 89           | 47.48          | 1        | D      |
| 3                | 10220000003 | SALWA ZULFIRA ANGGRAINI      | 100                | 91             | 92           | 89           | 91.6           | 4        | A      |
| 4                | 10220000004 | MUHAMMAD RIFAT NOORRAHMAN    | 100                | 73.20          | 92           | 85           | 85.06          | 4        | A      |
| 5                | 10220000005 | LIONY                        | 100                | 91.20          | 93           | 89           | 91.96          | 4        | A      |
| 6                | 10220009007 | FACHRI HADI PRASETYO         | 100                | 56             | 90           | 88           | 80.2           | 4        | A      |
| 7                | 10220009008 | AKBAR BUDHI DHARMAWAN        | 100                | 36.80          | 0            | 86           | 46.84          | 1        | D      |
| 8                | 10220009009 | IRVAN AELANI                 | 100                | 91             | 92           | 85           | 90.4           | 4        | A      |
| <b>Total</b>     |             |                              | <b>793.75</b>      | <b>568.20</b>  | <b>552</b>   | <b>700</b>   | <b>625.44</b>  | <b>0</b> |        |
| <b>Rata-rata</b> |             |                              | <b>99.22</b>       | <b>71.03</b>   | <b>69</b>    | <b>87.50</b> | <b>78.18</b>   | <b>0</b> |        |

1 25-11-2022 s.d 01-12-2022

Batas Akhir Entri Nilai 2 24-01-2023 s.d 25-01-2023

3 24-01-2023 s.d 25-01-2023